



HIL (INDIA) LIMITED

HEAD OFFICE

NEW DELHI

Ref. No.E.IV.21

August' 28th, 2020

From: General Manager (HR & Admn.)

To: Unit Head, Rsy.

Sub: Actual Shortage of Manpower in Technical & Non- Technical Department at Rsy. Unit- reg.

This has reference to your letter dated 30.07.2020 on the above subject.

In this regard, at present, the Rasayani Unit having no uniformity in operation of all plant with 100% capacity utilization. As per recommendation of NPC A-2 approx 06 nos of manpower are only shortfall and approx. 35 nos of manpower are excess in total including all the departments as per copy enclosed.

Keeping in view of above, Unit is hereby advice to utilize the excess manpower after training and re-skilling as per requirement against the shortfall in any department, accordingly.

(P.C. Singh)

General Manager (HR & Admn.)

Encl: as above

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